



**THE ELECTION RULES OF THE ACADEMIC SENATE
OF THE FACULTY OF ELECTRICAL ENGINEERING AND COMPUTER SCIENCE
VŠB – TECHNICAL UNIVERSITY OF OSTRAVA**

of 30 August 2017

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The Election Rules of the Academic Senate of the Faculty of Electrical Engineering and Computer Science VŠB – Technical University of Ostrava

Article 1

The Election Rules

- (1) The Academic Senate of the Faculty of Electrical Engineering and Computer Science (hereinafter referred to as the “FEECS”) of VŠB - Technical University of Ostrava (hereinafter referred to as “VŠB-TUO”) is a self-governing representative body of the FEECS. The Academic Senate of the FEECS VŠB-TUO (hereinafter referred to as the “Academic Senate”) has thirteen members: eight members of the academic chamber and five members of the student chamber.
- (2) Elections to the Academic Senate are direct with a secret ballot. Members of the Academic Senate are elected by the members of the FEECS academic community from among themselves. The academic community of the Faculty is defined in Section 25 Subsection 3 of Act No111/1998 Coll., on Higher Education Institutions and on the amendment and supplement to some other acts (The Higher Education Act) as subsequently amended (hereinafter referred to as the “Act”).
- (3) Membership in the Academic Senate is incompatible with the position of the Rector, Bursar, Dean, Vice-Dean, Secretary of the Faculty and Director of the university institute.
- (4) The election campaign, the elections and the timetable for the elections are announced by the Academic Senate by resolution.
- (5) At the latest one week before the elections, the Academic Senate will establish two election committees of the FEECS academic community members, one for the elections to the academic chamber and one for the elections to the student chamber, which have at least three members. The committee chairperson is determined by drawing lots.
- (6) Candidates for academic chambers are proposed at the departments. The proposal of the candidate may be also submitted independently by a group of ten academic workers, the FEECS academic community members. This proposal must be accompanied by the consent of the candidate and signatures of the academic staff members who support his/her candidacy. The list of candidates must clearly indicate if the candidate is nominated by the department of or if s/he is independent.
- (7) Candidates for the student chamber are nominated by students during the election campaign. The proposal of the candidate must be accompanied by his/her consent and signatures of twenty FEECS students who support his/her candidacy. Students who are at the same time employees - academic workers, may vote and be elected only within one of the chambers, usually the student chamber of the Academic Senate.

- (8) The elections to the academic chamber are held at the faculty workers' election assembly of the academic community, unless the election commission decides otherwise. All candidates proposed are presented at this assembly. The voters receive the ballot on the basis of a signature on the electoral register. At maximum, the voter marks as many candidates on the ballot as the academic chamber members. The ballot layout is specified by the election committee.
- (9) The elections to the student chamber are held in the student part of the FEECS academic community, according to the election committee's instructions. The vote takes place electronically via the university information system. To log-in, the student uses his/her login and password. The program provides a secret ballot by randomly generated identifier. The voter proceeds according to the instructions in the particular program.
- (10) The term of office of the Academic Senate members is three years. Date of transmission of the powers of the new Academic Senate is determined at a joint session of the outgoing and the new Academic Senate, but no later than the following day at the end of the three-year term of the outgoing Academic Senate, usually on 1 September.
- (11) The elections held for any reason in the intervening time of the elections at the FEECS are regarded as supplementary elections and term of office is shortened correspondingly.
- (12) The list of candidates must be announced at least seven days before the date of the elections.
- (13) Membership in the Academic Senate is based on the order according to the number of votes; in the equality of votes, the corresponding election committee determines the order of the elected candidates by drawing lots. The first three members of the academic chamber of the Academic Senate and the first two members of the student chamber of the Academic Senate with the highest number of votes become members of the VŠB-TUO Academic Senate. The members of the academic community who have been elected to other places in the order of the number of votes become alternate members of the Academic Senate.
- (14) The election committees present the report on the election results at a joint meeting of the outgoing and the newly elected AS of the FEECS, which is convened by the Chairperson of the outgoing AS of the FEECS.
- (15) The Academic Senate elects the Chairperson - an academic worker and two Vice-Chairpersons - an academic worker and a student - from among its members.
- (16) The Chairperson and the Vice-chairpersons of the Academic Senate are elected by the members of the new Academic Senate by secret ballot at the participation of at least two thirds of the members of the Academic Senate. The election is commenced by the outgoing Academic Senate board by the proposal of the composition of the election committee that controls the election process. The commission has to be approved by an absolute majority of the votes of the new Academic Senate members present.
- (17) The Academic Senate Chairperson who must be a member of the academic chamber, is proposed and elected by all the members of the two chambers of the new Academic Senate, the Vice-Chairperson from the academic chamber is proposed and elected by the members of the new academic chamber, the Vice-Chairperson from the student chamber is proposed and elected by the members of the new student chamber. The Chairperson is elected if s/he obtains an absolute majority of the votes of all members of the Academic Senate, the Vice-Chairpersons are elected if they get an absolute majority of the votes cast in the chamber for which they are elected. If the candidates do not obtain an absolute majority of votes in the first round, the elections continue by the second round. Two candidates with the highest number of

votes enter the second round. In the event of equality of votes, the voting for the shortlisted candidates with an equal number of votes takes place. If this voting does not lead to a decision, either, the candidate entering the second round is determined by drawing lots. If the candidates receive the same number of votes in the second round, a conciliation procedure with repeated elections takes place. If even the repeated elections do not lead to a decision, the Chairperson or the Vice-Chairperson is determined by drawing lots.

(18) As necessary, the Academic Senate establishes working commissions, which have an advisory role.

(19) Membership in the Academic Senate expires:

- a) by the expiry of the term of office,
- b) at the end of the studies or employment relationship,
- c) in the event of resignation on the basis of written submission to the Chairperson of the Academic Senate,
- d) by appointment to the positions referred to in the law.

The provisions of subparagraph (b) shall not apply to the student who during his/her term of office in the Academic Senate duly completed the studies and submitted an application to another follow-up degree programme at the FEECS. The provisions of subparagraph (b) shall not apply to the student who was newly elected to the Academic Senate for the forthcoming term of office. In a strictly necessary transitional period lasting until the enrolment, the student does not vote in the Academic Senate.

Article 2

Final provisions

- (1) The Election Rules and The Rules of Procedure of the Academic Senate of the FEECS VŠB-TUO of 18 February 2014 as subsequently amended are made void.
- (2) These rules were read and approved by the Academic Senate of the FEECS VŠB-TUO on 27 June 2017.
- (3) These rules come into effect on the date of its adoption by the Academic Senate of VŠB-TUO on 30 August 2017.

Prof. RNDr. Václav Snášel, CSc, m. p.

Dean

